

# Order of the Sword of Bunker Hill

## Officers & Activity Report

Date: \_\_\_\_\_

Order Name & Number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Presiding Officer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Secretary: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are there **TEN** or more Members involved and active in this Order? \_\_\_\_\_

List the most active members below:

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

5. \_\_\_\_\_ 6. \_\_\_\_\_

7. \_\_\_\_\_ 8. \_\_\_\_\_

9. \_\_\_\_\_ 10. \_\_\_\_\_

Are the Treasurers Books in order? \_\_\_\_\_ If not explain. \_\_\_\_\_

Bank balance? \_\_\_\_\_ Is a budget in place? \_\_\_\_\_

When and where was the last conferral? \_\_\_\_\_

How many Candidates did you have? \_\_\_\_\_ Total for year? \_\_\_\_\_ Are minutes of the events in order? \_\_\_\_\_ If not explain. \_\_\_\_\_

How often do you plan to do a conferral? \_\_\_\_\_

List charitable activities completed and the date. \_\_\_\_\_

Where is the Charter located? \_\_\_\_\_

Address: \_\_\_\_\_

Is this the permanent location of the Charter? \_\_\_\_\_

If not Where? \_\_\_\_\_

If you need anything, have any questions or have any comments, please contact the office of the MH Grand Secretary Don T. Nesbitt, Jr by email at: DonT44@aol.com or Phone: (713) 907-3162.

Office use only:

Notes: \_\_\_\_\_  
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